

Dear ERASMUS/Exchange Student,

Congratulations on having been selected as an exchange student for the University of Rijeka! We would like to provide you with some additional information about the academic calendar, courses, application procedure, admission, visa, residence permit, health insurance and accommodation.

### UNIRI ACADEMIC CALENDAR

**1<sup>st</sup> semester (winter):** early October – late January

**2<sup>nd</sup> semester (summer):** early March – late June

**Examination period:** February, late June, early July

### COURSES SELECTION

Courses can be selected only from the list of courses of the UNIRI academy/faculty/department your university has the Erasmus bilateral agreement with. Some of UNIRI constituents offer courses in English, while other offer tutorials and other types of arrangements. Please consult the relevant website or contact the Erasmus coordinator at UNIRI academy/faculty/department.

**IMPORTANT NOTICE:** for Universities that use **Online Learning agreement (OLA)** – for responsible person in OLA (host institution signature) **please write the faculty coordinator name and e-mail!!!, not the contacts from the International Mobility office** (you can see the names of faculty coordinators in the table below):

UNIVERSITY CONSTITUENT	FACULTY ERASMUS COORDINATOR	COORDINATOR PHONE	WEBSITE
Academy of Applied Arts	Radovan Kunić <a href="mailto:rkunic@gmail.com">rkunic@gmail.com</a> ; <a href="mailto:radovan.kunic@uniri.hr">radovan.kunic@uniri.hr</a>	00385 51 228-880	<a href="http://www.apuri.uniri.hr">www.apuri.uniri.hr</a>
Faculty of Economics	Petra Adelajda Zaninović, Ph.D. <a href="mailto:petra.adelajda.zaninovic@efri.hr">petra.adelajda.zaninovic@efri.hr</a>	00385 51 355-137	<a href="http://www.efri.uniri.hr">www.efri.uniri.hr</a>
Faculty of Tourism and Hospitality Management	Vedrana Čikeš <a href="mailto:vedrana.cikes@fthm.hr">vedrana.cikes@fthm.hr</a>	00385 51 294-195	<a href="http://www.fthm.uniri.hr">www.fthm.uniri.hr</a>
Faculty of Humanities and Social Sciences	Ivan Majnarić <a href="mailto:ivan.majnarić@ffri.uniri.hr">ivan.majnarić@ffri.uniri.hr</a>	00385 51 494-675	<a href="http://www.ffri.uniri.hr">www.ffri.uniri.hr</a>
Faculty of Civil Engineering	Assist. Prof. Silvija Mrakovčić, Ph.D. <a href="mailto:silvija.mrakovcic@gradri.uniri.hr">silvija.mrakovcic@gradri.uniri.hr</a>	00385 51 265-905	<a href="http://www.gradri.uniri.hr">www.gradri.uniri.hr</a>
Faculty of Health Sciences	Marija Spevan <a href="mailto:mspevan@fzsri.uniri.hr">mspevan@fzsri.uniri.hr</a>	00385 51 407-223	<a href="http://www.fzsri.uniri.hr">www.fzsri.uniri.hr</a>
Faculty of Medicine	Prof. Jasenka Mršić-Pelčić, Ph.D. <a href="mailto:jasenka.mrsic.pelcic@medri.uniri.hr">jasenka.mrsic.pelcic@medri.uniri.hr</a>	00385 51 651-295	<a href="http://www.medri.uniri.hr">www.medri.uniri.hr</a>
Faculty of Maritime Studies	Assoc. Prof. Sandra Tominac Coslovich, Ph.D. <a href="mailto:sandra.tominac@pfri.uniri.hr">sandra.tominac@pfri.uniri.hr</a>	00385 51 338-138	<a href="http://www.pfri.uniri.hr">www.pfri.uniri.hr</a>
Faculty of Law	Assoc. Prof. Sandra Winkler, Ph.D. <a href="mailto:sandra.winkler@pravri.uniri.hr">sandra.winkler@pravri.uniri.hr</a>	00385 51 359-524	<a href="http://www.pravri.uniri.hr">www.pravri.uniri.hr</a>

Faculty of Engineering	Assist. Prof. Matej Fonović Ph.D. <a href="mailto:mfonovic@riteh.hr">mfonovic@riteh.hr</a>	00385 51 554-854	<a href="http://www.riteh.uniri.hr">www.riteh.uniri.hr</a>
Faculty of Teacher Education	Morana Drakulić, Ph.D. <a href="mailto:morana.drakulic@ufri.uniri.hr">morana.drakulic@ufri.uniri.hr</a>	00385 51 265-817	<a href="http://www.ufri.uniri.hr">www.ufri.uniri.hr</a>
University Department of Biotechnology	Prof. Dean Marković, Ph.D. <a href="mailto:dean.markovic@biotech.uniri.hr">dean.markovic@biotech.uniri.hr</a>	00385 51 584-816	<a href="http://www.biotech.uniri.hr">www.biotech.uniri.hr</a>
Faculty of Physics	Assist. Prof. Marin Karuza, Ph.D. <a href="mailto:mkaruza@phy.uniri.hr">mkaruza@phy.uniri.hr</a>	00385 51 584-611	<a href="http://www.phy.uniri.hr">www.phy.uniri.hr</a>
Faculty of Informatics and Digital Technologies	Assoc. Prof. Marija Brkić Bakarić, Ph.D. <a href="mailto:mbrkic@inf.uniri.hr">mbrkic@inf.uniri.hr</a>	00385 51 584-705	<a href="http://www.inf.uniri.hr">www.inf.uniri.hr</a>
Faculty of Mathematics	Assist. Prof. Vera Tonic, Ph.D. <a href="mailto:vera.tonic@math.uniri.hr">vera.tonic@math.uniri.hr</a>	00385 51 584-684	<a href="http://www.math.uniri.hr">www.math.uniri.hr</a>
Study of Polytechnics	Assist. Prof. Igor Pešić, Ph.D. <a href="mailto:igor.pesic@uniri.hr">igor.pesic@uniri.hr</a>	00385 51 265-726	<a href="http://poli.uniri.hr/">http://poli.uniri.hr/</a>
Faculty of Dental medicine	Maja Kinkela Devčić, dr.med.dent <a href="mailto:maja.kinkela.devcic@medri.uniri.hr">maja.kinkela.devcic@medri.uniri.hr</a>	00385 51 559-200	<a href="https://uniri.hr/dental-medicine/">https://uniri.hr/dental-medicine/</a>

## APPLICATION PROCEDURE

Before You start with the application procedure make sure Your University sends an official nomination (e-mail form) to the following address: [international@uniri.hr](mailto:international@uniri.hr)

In order to apply for admission at the University of Rijeka you need to fill in the **Online Erasmus Application Form** (<https://uniri.hr/erasmus-student-application/>) and **upload all relevant documents**:

- Erasmus Application Form (filled in electronically and signed by student and sending institution coordinators)
- Learning Agreement proposal (signed by student and sending institution coordinators)
- Transcript of Records (in English language, signed by authorized persons)
- Copy of Passport or ID card
- 1 passport-size photo

Erasmus nomination deadlines: **June 1** - winter semester and full year  
**November 1** - summer semester

Erasmus application deadlines: **June 10** – winter semester and full year  
**November 10** – summer semester

***Note that your home coordinator needs to sign and seal the Erasmus Student Application form (the part referring to the sending institution), confirming your student status at your university, your nomination for the exchange programme and your sufficient knowledge of English.***

The UNIRI academy/faculties/departments decide upon the feasibility of proposed study programmes and bring a final decision whether Erasmus students will be accepted.

## ADMISSION

After the deadlines, the UNIRI International Relations Office will be sending the Acceptance Letters and information on living and studying in Rijeka to all students who submitted complete applications and were formally accepted by UNIRI academy/faculty/department.

The International Student Guide is also available [here](#).

## VISA

You will not need a visa for travelling within the EU if you are a citizen of an EU country, Iceland, Liechtenstein, Norway or Switzerland.

Nationals of countries subject to the visa requirement need to procure an entry visa for Croatia. Detailed information on visas (contacts, procedures) can be found at the website of Croatian Ministry of Foreign and European Affairs: <http://www.mvep.hr/en/diplomatic-directory/diplomatic-missions-and-consular-offices-of-croatia/>. The visa application must be submitted to the diplomatic mission or consulate of the Republic of Croatia in the foreign national's home country, well before arrival to Croatia.

## RESIDENCE PERMIT

Hotels and student dormitories register their foreign guests with the Primorsko-Goranska County Police Administration. Foreign citizens (except from EU, Iceland, Liechtenstein, Norway and Switzerland citizens) staying at an apartment should register their address or change of address in person at the Primorsko-Goranska County Police Administration within forty-eight hours upon arrival (weekends excluded).

EU citizens and citizens of Iceland, Liechtenstein, Norway and Switzerland need to apply for a residence permit in person at the Primorsko-Goranska County Police Administration within 3 months upon arrival to the Republic of Croatia.

Please check the instructions in the University of Rijeka International Student Guide (Requirements on Temporary Stay), in order to prepare all required documents before coming to Croatia!

All information related to short-term and temporary stay in Croatia can be found at the following address:

### *Ministry of Interior*

Primorsko-Goranska County Police Administration

Department for Foreigners

Trg žrtava fašizma 3, 51000 Rijeka, Croatia

Tel: (0)51 430 333

## HEALTH INSURANCE

All foreign students must have health insurance during their stay in Croatia. The best option is to enrol in an insurance plan in the home country that covers one's stay in Croatia. They may use

international health insurance from their home country or choose to be insured at the health insurance company of their choice.

EU citizens and citizens of Iceland, Liechtenstein, Norway and Switzerland may apply for the European Health Insurance Card (or EHIC) at the health service institute in their own country, before departure for Croatia.

The European Health Insurance Card is issued free of charge and allows anyone who is insured by or covered by a statutory social security scheme of the EU to receive medical treatment in another member state for free or at a reduced cost, if that treatment becomes necessary during their visit. It will cover you for treatment that is needed to allow you to continue your stay until your planned return. The EHIC is not an alternative to travel insurance. It will not cover any private medical healthcare. Therefore, it is advisable to have both an EHIC and a valid private travel insurance policy.

## ACCOMMODATION

### 1. University Student Dormitories - Housing Services for Students

Total capacity of student dormitory is 730 beds for students and 24 apartments for professors. Dormitory has 10 rooms adapted for persons with disabilities. The student dormitory has: a laundry room with equipment for glazing, classroom, big computer room, gym, fitness room, a restaurant, pizzeria, coffee bar. All rooms have free Internet access. Rooms are equipped with all necessary equipment and provide quality student life.

Number of beds that are reserved for Erasmus students is limited. The rooms are given to students on a „first come, first serve“ basis. If you wish to be situated in student dormitory, you should inform the UNIRI International Mobility Office as soon as possible at [international@uniri.hr](mailto:international@uniri.hr).

More details on University dormitories can be found here:

[https://www.scri.uniri.hr/images/Smjestaj/Dokumenti/Student\\_dormitory\\_TrSAT.pdf](https://www.scri.uniri.hr/images/Smjestaj/Dokumenti/Student_dormitory_TrSAT.pdf)

[https://www.scri.uniri.hr/images/Smjestaj/Dokumenti/Student\\_dormitory\\_Ivan\\_Goran\\_Kovaic.pdf](https://www.scri.uniri.hr/images/Smjestaj/Dokumenti/Student_dormitory_Ivan_Goran_Kovaic.pdf)

### 2. Private Accommodation

Members of the Erasmus Student Network ([ESN Rijeka](http://www.esn-rijeka.hr)) and your Erasmus buddies will assist you in finding the appropriate accommodation.

You will be informed in due time about contact details of your Erasmus buddy who will help you in finding apartment.

### 3. Accommodation in Hostels

Hostel Dharma ([www.dharmahostels.com](http://www.dharmahostels.com); [hara@hara.hr](mailto:hara@hara.hr)) offers double room accommodation with breakfast for 1.500 Kuna (200 EUR) per month.

Prenočište Kantrida ([www.stm.hr](http://www.stm.hr); [marina@stm.hr](mailto:marina@stm.hr)) offers double and triple room accommodation for 1.260,00 Kuna (170 EUR) per month.

Hostel Link ([www.linkhostel.com](http://www.linkhostel.com); [info@linkhostel.com](mailto:info@linkhostel.com)) offers double and triple room accommodation with breakfast.

## AFTER YOUR ARRIVAL

Erasmus students at study mobility/exchange at the University of Rijeka are entitled to hold a **student identity card (X-card)** during their stay in Rijeka.

Your faculty in Rijeka will provide you with a student identity card (X-card). It will enable you to eat in students' cafeterias and restaurants at a reduced price. It proves a student status and may also be used to get a discount for some tickets and services.

In order to obtain the X-card you have to apply for the personal identification number (OIB in Croatian) at the Tax Department (Riva 10, Rijeka). You need to fill in the form which you will receive there and bring the original and a copy of your passport. You will receive your OIB number the same day.

The **Welcome Days** will be organized by the International Mobility Office, as well as by the University faculties/departments/academy. You will be informed about the exact dates and the Welcome Days program well in advance via e-mail, after registration at the University of Rijeka.

We look forward to welcoming you in Rijeka!

Here is the European link on personal data protection for your information:  
<https://webgate.ec.europa.eu/erasmus-esc/index/privacy-statement>

University of Rijeka  
Erasmus International Mobility Office  
Radmile Matejčić 3, 51000 Rijeka, Croatia  
Tel: 00385 (0)51 584 840, 584 841, 584 842, 584 843

E-mail:  
[international@uniri.hr](mailto:international@uniri.hr)

Opening hours for international students:

Monday-Friday  
8.00 AM – 10.30 AM  
1.00 PM – 2.30 PM

